

SSTPS Board Meeting

Approved MINUTES

December 17, 2008
SSTPS Library

Board Members Present:

Dawn Melton (St. Stan's / '09 / vice-president),
Rachel Gehring (parent rep. / '09 / secretary),
Marilyn Blake (school parent rep. at large / '11 / Enrollment and Retention Committee Chair),
Jim Palerino (St. Stan's / '10 / Fundraising Committee)
Denise Hammrich (Principal)

Board Members Absent:

Tina Kernan (St. Stan's / '11 / President),
Vanessa Bachman (St. James / '09 / Enrollment and Retention Committee),
Heidi McRoberts (St. James / '11 / Fundraising Committee Chair),
Bonita Hafer (OLOL / '11 / Guardian Angels Liaison)
Adam Klappenbach (OLOL / '10 / Finance Committee)

Visitors:

Julie DeBarbrie
Karen Edmundson

1. Dawn led the meeting and opened with a prayer at 7:00.
2. **Rachel moved to acceptance of 11.19 minutes as amended. Motion carried and all were in favor.**
3. **Committee or Liaison Reports**
 - Enrollment and Retention:** no report
 - Executive:**
 - **Assignment:** Board members to review and fill out the Board's Assessment and the Board Member's Assessment and bring the January meeting.
 - Volunteerism at SSTPS is low. Ideas being evaluated are: requiring more volunteer hours; is this an effect of lower enrollment; rather than calling on the faithful few, systematically go through the directory; look at the big picture and simplify by pooling our best people on the necessities of the school because all activities compete for the same volunteers.
 - Finance:**
 - Monthly Financial Report inserted below in italics:

As of November 30, 2008 the school's total income was \$369,750.15. The school is 3% over budget for revenues where we anticipated we would be for November 30th.

As of November 30, 2008 the school's total expenses were \$335,798.39. This is 8.5% over budget for expenses where we anticipated we would be at this time. A portion of this overage is due to paying out Marcia's contract.

This leaves a Net Ordinary Income of \$33,951.76
 - *First reading of the 09-10 Budget is due Jan. 21
 - Fundraising:**
 - Only 62 trees were left to sell as 12.17. Jim will look into chairs for the Jog-A-Thon and Strive-to-Drive. Staff will recommend some names.

- * Fundraising Options proposal due by Jan. 21
- Guardian Angels:**
 - Scrip sales at the Book Fair went well. There is a \$2000 income from recycling bags.
- Foundation Board:** no report

4. Principal's Report inserted below in italics:

The school building committee met on December 1st and discussed structural changes to the school that could reduce the cost of the project. The committee has also sought feedback for possible structural changes from a person who has done work for the Lewiston School District.

The building of the school is tied to the selling of the St. Stan's property. The Diocese has proposed a marketing strategy plan for all of the properties. They are proceeding with the marketing of those properties.

Catholic Schools Week begins on January 25, 2009. The children will participate in a Sunday Mass at all three parishes. The school is also planning to host an Open House on Sunday, February 1st from 10:30 A.M. until 1:00 P.M.

- It's essential that board members, staff, and school families pledge toward the capital campaign, even if not: while everything raised to the this point goes towards getting the school in phase 1, show of support is key; it's not how much we give but that we give.

5. Old Business:

- An individual from OLOL and St. James Board have expressed interest in filling School Board vacancies. Denise will follow up.
- Christmas and January SCRIP Schedule were discussed. The SCRIP chair for each parish is handling this: Jim = St. Stan's; Heidi = St. James, Bonita = OLOL.

6. New Business:

- Denise offered an overview of the phone survey: overall, parents are happy; the majority voted for programs cuts; top cut was Spanish; at the same time, many offered to help defray expenses. Dawn and Marilyn will officially compile results for our next Board meeting.

7. Next Meeting is January 21st @ 6:30

- 8. Closing Prayer was offered by Rachel at 8:30.

Signature: _____
Fr. Les Kish, Pastor
Date: _____

Signature: _____
Denise Hammrich, Principal
Date: _____

Signature: _____
Tina Kernan, President
Date: _____